



AISIT

Australian Institute for Security
& Investigation Training

COURSE BROCHURE

**Building Inquiring Minds Through
Bringing Knowledge to Life**

INVESTIGATIVE INTERVIEWING (Entry Level)

Accredited & Non-accredited
Training Options



WELCOME TO AISIT

The Australian Institute for Security and Investigation Training (AISIT) is an Australian registered training organisation (RTO 41535) with the Australian Skills Quality Authority and is part of the Nemesis Consultancy Group of Companies, who specialise in the provision of compliance, regulatory, enforcement and investigative services. AISIT specialises in contextualised training for people in regulatory and compliance roles and offer a range of accredited and non-accredited training courses and services. We provide training and support services nationwide to Commonwealth and State based agencies, Local Government, early childhood organisations and not for profits.

Our students' learning and success are fundamental to our vision of **Building Inquiring Minds Through Bringing Knowledge to Life**. Our purpose is to enhance and grow organisational and individual skills and capabilities in the workplace by being a first-choice education provider. Through the learning experiences we provide, students are equipped to effectively undertake their workplace role, supporting the communities they support and serve.

Our flagship programs include the Certificate IV in Local Government (Regulatory Control) and the Certificate IV in Government Investigations, and our accredited short course program offers students a range of pathways towards a full qualification. AISIT's non-accredited program offers a range of training focused on good governance, conducting investigations, surveillance, and relationship management.

A key aspect of AISIT's success is its ability to develop and deliver practical contemporary, contextualised training, which consistently meets its client needs. Built on a foundation of decades of practical experience in law enforcement, regulatory and compliance training, business and commercial operations, and education, AISIT is your first-choice training provider. With the highest levels of expertise and knowledge, the team at AISIT provides quality training to the highest standard. Our training is available in multi-modes of delivery including, direct face to face, fully online using interactive e-learning, and blended using a combination of online e-learning, face to face, and webinar delivery.

AISIT continues to grow and expand its training program of training programs that support their employees by enhancing their practical and technical skills.

We look forward to you enrolling with us and providing you with an opportunity to experience a new difference in training. Visit us at www.aisit.com.au.



Peter J Moroney
Chief Executive Officer



EXPERIENCE THE NEW DIFFERENCE WITH AISIT

Industry Engagement

We recognise the value of industry engagement as the driving force in shaping our training and assessment strategies and we deliver training services which are founded on industry needs and expectations. We are student focused, thriving on providing training that is student centric; creating a training environment which is safe, equitable, and promotes a confident and productive space for students to learn.

Quality

The requirement to maintain the highest levels of quality, including meeting ASQA standards, is reflected in our first in class training quality management system. Utilising the aXcelerate Learning Management/Student Management/Quality Management platform, all learning materials, student records, and trainer records, are managed and maintained in a single location. All learners are provided with a unique identifier allowing them access to learning materials, their secure personal records, and to liaise with their trainer.

Multi-Mode Learning Pathways

AISIT's courses are customised to the client/learner operating environment and contextualised to meet the job requirements of learners. We offer a range of learning approaches that match the nature and needs of learners and to deliver the best learning experience and outcomes. Our courses are offered-

- Directly face to face in a class setting bringing together learners and trainer, creating a highly interactive and dynamic training environment.
- In blended learning mode, our blended learning model offers three distinct learning approaches for learners. In addition to our interactive and dynamic in class training, our blended model includes access to high quality interactive e-learning materials and the use of webinars to aid learners with lecture and tutorial experiences.
- Fully online, with access to high quality interactive e-learning materials, with formal and informal assessment activities allowing learners to take a self-paced approach.

NOTE: for more information about the specific mode of study available for your chosen course, please visit the respective course information page on AISIT website.

Student Support

At AISIT we believe in giving you not only the best education, but the best support during your learning journey so we've collated a range of information packs and documentation to assist you.

Trainers

All our teaching staff are highly regarded and highly qualified practitioners. They bring real life experiences into the learning environment, building inquiring minds. Our training team are practitioners in the field of investigations and business management, and draw upon this experience when designing, developing, and delivering our accredited and non-accredited training. Our trainers recognise and value the importance of direct communication with learners relating to their learning experiences and are in regular contact to support learners during their studies.

Class Sizes

All our classes are capped at levels to ensure we provide the best possible student experience. Where necessary we provide additional trainers to support learning activities.

Recognition of Prior Learning

We recognise that some learners have prior learning and experiences that may provide an opportunity to obtain Recognition of Prior Learning. AISIT offers a Recognition of Prior Learning service.



RTO 41535



INVESTIGATIVE INTERVIEWING (ENTRY LEVEL)

About the course

AISIT's Investigative Interviewing (Entry Level) course has been designed to provide training to individuals who are required to conduct interviews. The course covers complying with legal and ethical responsibilities, understanding how to read and interpret legislation, and plan and conduct an interview with a suspect/ respondent.

AISIT offers this course as an in-house program to organisations across Australia.

The course consists of:

- Understanding key legislative offences relating to relevant Acts and Regulations within a Commonwealth, State/Territory or Local Government organisation.
- Legislative requirements for electronically recording Legislative and ethical requirements relating to interviewing.
- Planning and preparing for an interview.
- Conducting interviews using the conversation management method.
- Conducting electronically recorded interviews
- Producing an electronically recorded interview of a suspect/respondent.

Conducted as part of nationally accredited training, and subject to successful completion of all learning activities and associated assessments, this course awards a Statement of Attainment in the unit of competency *PSPREG035 Produce formal record of interview*.

This course can also be conducted as non-accredited training, and upon successful completion of learning activities, AISIT will issue a Certificate of Completion



Entry Requirements

There are no prerequisite entry requirements.

Course Duration

Training is delivered over 3 consecutive days. Learning and assessment tasks are completed during the face-to-face training sessions. For accredited training, assessment is undertaken through a combination of theory and practical activities using scenarios.

Enquire

For pricing information and specific organisation's training, please contact us directly at enquiries@AISIT.com.au or call **1300 124 748**

Contact us at enquiries@AISIT.com.au or call 1300 124 748.



AISIT

Australian Institute for Security
& Investigation Training

ENROL TODAY

**IT'S AS EASY AS contacting us directly at
enquiries@AISIT.com.au
or call 1300 124 748**

RTO 41535